

**A.G&S.G SIDDHARTHA DEGREE COLLEGE OF ARTS AND SCIENCE(AUTONOMOUS),
VUYYURU 521165, KRISHNA DISTRICT, ANDHRA PRADESH**

(An Autonomous College in the Jurisdiction of Krishna University, Machilipatnam.)

Accredited by NAAC with “A” Grade

ISO 9001:2015 Certified Institution



DEPARTMENT OF ENGLISH

GENERAL ENGLISH

**SYLLABUS AND MODEL PAPERS FOR
THE ACADEMIC YEAR 2023-24
(EVEN SEMESTERS)**

Learning Outcomes

By the end of the course the learner will be able to :

- Use grammar effectively in writing and speaking.
- Demonstrate the use of good vocabulary
- Demonstrate an understating of writing skills
- Acquire ability to use Soft Skills in professional and daily life.
- Confidently use the tools of communication skills

ENGLISH PRAXIS COURSE-I

A COURSE IN COMMUNICATION AND SOFT SKILLS

SYLLABUS

Unit	Learning Units	Lecture Hours
I	Listening Skills 1. Importance of Listening 2. Types of Listening 3. Barriers to Listening 4. Effective Listening 5. Practice Sounds of English: Vowels and Consonants	10
II	Reading Skills 1. Importance of Reading Skills 2. Types of Reading Skills: Skimming and Scanning 3. The Seven Ages of Man – William Shakespeare 4. The Lost Child	10
III	Grammar 1. Tenses 2. Articles 3. Prepositions 4. Concord 5. Question Tags	10
IV	Speaking Skills 1. Greetings & Introduction 2. Asking and Giving Information 3. Yes, We Can Barack Obama 4. Agreeing/ Disagreeing 5. e. A Leader Should Know How to Manage Failure Dr. A.P.J. Abdul Kalam	15
V	Soft Skills 1. SWOC 2. Attitude 3. Emotional Intelligence 4. Netiquette 5. Interpersonal Skills	15

REFERENCES:

- 1 Soft Skills, Dr. Alex (New Delhi: S. Chand & Company Ltd) 2009.
- 2 Interpersonal Skills Training, Philip Burnard (New Delhi: Viva Books Private Ltd)
- 3 Soft Skills for Everyone, Jeff Butterfield (New Delhi:Cengage Learning India PvtLtd) 2012
- 4 Emotional Intelligence, Daniel Goleman (London: Bloomsbury Publishing) 1996
- 5 A Text Book of English Phonetics for Indian students, Balasubramanian
- 6 A Handbook for English Language Labour, E Suresh Kumar, P. Sreehari
- 7 Communication Skills (2nd Edition), Sanjay Kumar &PushpaLata, Oxford University Press, 2016

Activities:

Make the students listen to the news excerpts.

Watch interviews and speeches on You Tube.

Role Play on formal and informal conversations.

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ENGLISH	23ENGT11B	2023-2024	B.A,B.Com & B.Sc
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Time: 3 hours

Subject Code : ENGT11B

Max Mark: 70

Pass Marks: 28

Semester – I
A COURSE IN COMMUNICATION AND SOFT SKILLS – I

MODEL PAPER

SECTION- A (5 x 10 = 50)

I. Answer the following questions. 2 x 5 = 10M

1. (a) What are the different types of listening? Describe in brief each of them. L2
(b) What are the main barriers of listening? Expand each in your own words. L2
(or)
(c) What are the difference between listening and hearing? L2
(d) How many consonant sounds are there in English language? What are they? L1

II. Answer the following questions. 2 x 5 = 10M

2. (a) What is the importance of reading skill? L2
(b) What are the things that the child sees on his way to the fair? How do his respond to this?
L1
(or)
(c) Justify the title of the poem Seven Ages of Man. L1
(d) Write brief note on the story “The Lost Child”.

III. Answer the following questions. 2 x 5 = 10M

3. (a) Why does Obama in his speech say that change has come to America? L2
(b) What are the six leadership traits that Kalam talks about? L2
(or)
(c) What are the challenges that the Americans are expected to face? L2
(d) Write in your words Kalam’s experience of failure management by a leader.

IV. Answer the following questions. 2 x 5 = 10M

4. (a) Explain how SWOC / T model can be used to analyse an Individual.
(b) What are the characteristics of Emotional Intelligence? Explain. L2
(or)
(c) What is the importance of netiquette? L1
(d) How do you develop the positive attitude? L1

V. Answer the following questions.

2 x 5 = 10M

- a) Write a note on the importance of Listening Skills.
 - b) Explain the types of reading skills.
- (or)
- c) Write a conversation between two friends about their vacation plan. (Agreeing and disagreeing)
 - d) What are Interpersonal Skills? L2

SECTION – B (20 M)

VI. Answer the following as directed. L3

A. Choose the correct answer in which the subject and verb agree.

4 x 1 = 4

- i. My sister or my brothers _____ (is / are) arriving by flight today.
- ii. Cars and bikes _____ (is / are) my means of transportation.
- iii. A number of people _____ (has / have) written in about this subject.
- iv. My dogs, along with my cat, _____ (is / are) chasing the ball.

B. Fill in the blanks with suitable articles

4 x 1 = 4

- i. Mary is an Australian, but her husband is _____ European. (a, an, the)
- ii. _____ Ganges is a holy river. (a, an, the)
- iii. His father is _____ university professor. (a, an, the)
- iv. _____ idea can change your life. (a, an, the)

C. Fill in the blanks with suitable prepositions

4 x 1 = 4

- i. Many foods _____ milk contain calcium. (Beside, besides)
- ii. Social media is still _____ its infancy. (In, near)
- iii. I will arrive _____ six o'clock. (at, in)
- iv. He lives _____ 19 Tower Road. (at, on)

D. Fill in the blanks with suitable verb forms.

4 x 1 = 4

- i. Raghu _____ (teach) art in a school in Mangalore.
- ii. I _____ (live) in Delhi since 1998.
- iii. He _____ (read) a novel now.
- iv. She _____ (complete) her homework just now.

E. Add the correct question tag for the following statements.

4 x 1 = 4

- i. Seema sings well _____?
- ii. He doesn't swim well, _____?
- iii. She saw an accident, _____?
- iv. He can walk fast, _____?

III SEMESTER

Learning Outcomes

By the end of the course the learner will be able to :

- Speak fluently in English
- Participate confidently in any social interaction
- Face any professional discourse
- Demonstrate critical thinking
- Enhance conversational skills by observing the professional interviews

SYLLABUS

Unit	Learning Units	Lecture Hours
I	Speech 1. Tryst with Destiny - Jawaharlal Nehru Skills 2. Greetings 3. Introductions	10
II	Speech 1. Yes, We Can Barack Obama Interview 2. A Leader Should Know How to Manage Failure Dr.A.P.J.Abdul Kalam/India Knowledge at Wharton Skills 3. Requests	10
III	Interview 1. Nelson Mandela's Interview With Larry King Skills 2. Asking and Giving Information 3. Agreeing and Disagreeing	15
IV	Interview 1. JRD Tata's Interview With T.N.Ninan Skills 2. Dialogue Building 3. Giving Instructions/Directions	10
V	Speech 1. You've Got to Find What You Love Steve Jobs Skills 2. Debates 3. Descriptions 4. Role Play	15

REFERENCES:

1. ENGLISH PRAXIS III – A Course in Conversational Skills by S.B.Fatima Mary, VIVANTA PRESS -2021.
2. ENGLISH PRAXIS III – A Course in Conversational Skills by Himalaya Publishers – 2021.

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ENGLISH	22ENG T01A	2023-2024	B.A,B.Com & B.Sc
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Time: 3 hours

Max Mark: 70

MODEL PAPER

SECTION-A

I. Answer the following questions.

2x10=20M

1. a. What are the six leadership traits that Kalam talks about? CO1 L2

(Or)

- b. What does Barack Obama in his speech say that change has come to America? CO4 L4

2. a. What are the major changes in Indian business that were noticed by J.R.D.Tata? CO2 L4

(Or)

- b. What was the first story that Steve Jobs narrated at the commencement? Narrate in your own words. CO4 L4

SECTION-B

II. Answer the following questions.

3x5=15M

1. a. What was the ambition of the greatest man of our generation? CO1 L4

(Or)

- b. How does Dr. A.P.J. Abdul Kalam describe his spirituality? CO3 L2

2. a. Explain in your own words, what Mandela says he learnt, while he was in prison? CO3 L2

(Or)

- b. Why did Nelson Mandela say that he never got angry? CO3 L2

3. a. How does Tata describe Birla? CO3 L2

(Or)

- b. Why did Steve Jobs become interested in Calligraphy? CO4 L4

SECTION-C

III. Answer any SEVEN of the following.

7x5=35M

1. Mr. Krishna meets MsBhaskar, his son's teacher, at the school. Write a dialogue between them. CO2. L2

2. Jagadish from Tiruamla Technologies, Tirupathi, goes to the office at Hyderabad to meet the Company's Finance Manager, on his prior appointment. Jagadish introduces himself to the Finance Manager's secretary, explaining who he is, where he is from, and why he is there. **CO3. L1**
3. List any five debate points on Impact of Social Media on Youth. **CO4.L2**
4. Build up a conversation based on the hints given below.
Good morning – new to this place – in the Air Force – what do you do? – How fortunate!
Need to enroll my daughter in a school – tell me about good schools in Vishakhapatnam – thank you. **CO. L3**
5. Rahul is a new student in the college. He asks Bharat for directions to the library. Give some directions. **CO3. L3**
6. Anu asks her friend Rajesh to get her college admission form from the college. Write a dialogue of request. **CO4. L2**
7. Construct a dialogue between the customer and a shop keeper seeking information about the price of the groceries. **CO4. L1**
8. Your parents insist that you should cut down your extra-curricular activities in order to focus on your studies. Construct a dialogue either agreeing or disagreeing with your parent. **CO4. L1**
9. Plan a role play between the principal and a parent asking him/her to take care of his/her child's attendance. **CO5. L2**
